

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

Thursday, 22 November 2018 at 11.00 am

Town Hall, Oxford



Yvonne Rees  
Chief Executive

Date Not Specified

Contact Officer: **Sue Gibbens, Senior Business Management Support Officer**  
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### **Membership**

Chairman – District Councillor Andrew McHugh  
Vice Chairman - District City Councillor Louise Upton

#### *Board Members:*

Cllr Anna Badcock	South Oxfordshire District Council
Cllr Jeanette Baker	West Oxfordshire District Council
Dr Kiren Collison	Clinical Chair of Oxfordshire Clinical Commissioning Group
Christine Gore	West Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Diane Hedges	Chief Operating Officer, Oxfordshire Clinical Commissioning Group
Richard Lohman	Healthwatch Ambassador
Cllr Monica Lovatt	Vale of White Horse District Council
Dr Jonathan McWilliam	Strategic Director for People and Director of Public Health
Cllr Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health, Oxfordshire County Council
Jackie Wilderspin	Public Health Specialist

#### **Notes:**

- **Date of next meeting: 14<sup>th</sup> February 2018, 2-4pm**

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman, District Councillor Andrew McHugh**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Note of Decision of Last Meeting (Pages 1 - 8)**

11:05  
5 Minutes

To approve the Note of Decisions of the meeting held on 13<sup>th</sup> September 2018 and to receive information arising from them.

- 6. Joint Health and Wellbeing Strategy (Pages 9 - 26)**

11:10  
10 Minutes

Report presented by Dr Jonathan McWilliam.

Draft report for noting.

- 7. Performance Report Proposal (Pages 27 - 38)**

11:20  
20 Minutes

Report presented by Val Messenger

To agree a new set of performance indicators and target outcomes to reflect the new priorities. Also to decide which are reported regularly to the HWB.

- 8. Housing and Homelessness, including Rough Sleeping (Pages 39 - 42)**

11:40  
20 Minutes

Report presented by Jo Barrett and Nerys Parry.

Latest performance report and update on rough sleeping from Housing Support Advisory Group.

**9. Tobacco Control Alliance (Pages 43 - 48)**

12:00  
10 Minutes

Report presented by Eunan O'Neil.

Report on the purpose and actions of this new group.

**10. Director of Public Health Annual Report 2019 (Pages 49 - 142)**

12:10  
10 Minutes

Report presented by Dr Jonathan McWilliam.

To Receive and discuss the annual report.

**11. Public Health - Health Protection Forum (Pages 143 - 148)**

12:20  
15 Minutes

Report presented by Eunan O'Neil.

Report on performance on immunisation, screening, health protection and air quality.

**12. Communications and Campaigns**

12:35  
10 Minutes

Verbal update from Mish Tullar.

Discussion on potential for working together on health promotion campaigns.

**13. Domestic Abuse Strategy Group (Pages 149 - 156)**

12:45  
15 Minutes

Annual report presented by Sarah Breton and Sarah Carter.

**14. Healthwatch Ambassador Report (Pages 157 - 164)**

13:00  
10 Minutes

Report presented by Richard Lohmann.

Update from the Healthwatch Ambassador.

**15. Government Letter (Pages 165 - 166)**

13:10  
5 Minutes

Letter presented by Cllr Lawrie Stratford.

Approval required for sending letter to the Secretary of State for Health and Social Care.

**16. Any Other Business and Forward Plan (Pages 167 - 168)**

13:15  
5 Minutes

Presented by Cllr Andrew McHugh

The Forward Plan is presented by District Cllr Andrew McHugh, Chairman of the Health Improvement Board. The Board is asked to note the items on the forward plan and propose any areas for future discussion.